

Greenbelt Application Review Checklist

Project Name: _____

Applicant: _____

Property Location: _____

Proposed Uses: _____

Greenbelt Funds: _____ **Acres:** _____

Match Amount: _____ (_____%)

Greenbelt Funding:

Is the amount of funds being requested reasonable?

Is the cost per acre comparable to other Greenbelt properties?

Recommended changes: _____

Appraisal:

Has full appraisal been provided?

Does the appraisal contain any hypothetical conditions?

Concerns with the appraisal: _____

Match:

Is the match reasonable?

Is the match comparable to other like Greenbelt projects?

Could a higher match be negotiated?

Recommended match sources (landowner, grants, partners): _____

Management:

Has the applicant demonstrated they have the staff and financial resources to manage the property?

Has the applicant demonstrated their ability to fund the proposed improvements?

Concerns with management: _____

Landowner:

Does the current landowner own the property free and clear?

Is the landowner a limited partnership, LLC or other entity?

Are there any heirs issues?

Are there any issues with ownership or permitting of docks?

Does the applicant have plans to transfer ownership?

Other concerns? _____

Proposed Uses:

Do the proposed uses comply with Greenbelt Program purposes?

Recommended changes: _____

Proposed Structures & Improvements:

Do the proposed structures/docks/improvements comply with Greenbelt Program purposes?

Recommended changes: _____

Is Greenbelt funding for allowable improvements reasonable?

Recommended changes: _____

Is there a master development plan for the project?

Recommended changes: _____

Are there projected deadlines for the improvements and/or public access?

Recommended deadlines: _____

Impervious Surface Restriction:

Recommended limit (percentage of land, highland, etc.): _____

Reason for limit: _____

Buffer Requirements:

Should a buffer along a waterway be considered?

Reason for buffer and recommended buffer size: _____

Should a buffer along a roadway be considered?

Reason for buffer and recommended buffer size: _____

Should a another buffer along be considered (e.g. adjacent to neighborhood or commercial uses)?

Reason for buffer and recommended buffer size: _____

Permanent Protection:

Will the property have a conservation easement placed on it?

Are the draft terms of the conservation easement reasonable?

Recommended changes: _____

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Public Access:

Will the property be open to the general public or specific users?

Will the property be rented/leased?

Does the proposed public access comply with Greenbelt purposes?

Will there be a charge to the public?

If there is no public access, does the public benefit meet the purposes of the Greenbelt Program?

Will there be a delay in opening the property to the public?

Recommended timeframe: _____

Recommended changes: _____

Linkage:

Does the property link to other greenspace or protected lands?

If the property does not link, does it provide an opportunity to begin a conservation focus in the area?

Does the property have unique qualities to make it a worthy project without any links to other lands?

Recommended changes: _____

Other:

Other concerns or recommended changes/restrictions: _____
